

**ESCALANTE CEMETERY MAINTENANCE DISTRICT
JUNE 3, 2024
REGULAR MEETING - 6:00 P.M.
ESCALANTE CITY COUNCIL CHAMBERS - 56 NORTH 100 WEST**

Board Chair Melani Torgersen called the meeting to order at 6:03 p.m. in the Escalante City Council Chambers.

Present at said meeting were Board Chair Torgersen, Board Members Gene Quilter, Jay Brooks, Terry Olsen, Alternate Camille Shakespear and Secretary Nancy Porter. Board Member Lisa Young was excused.

Also present was Megan Haws.

Board Chair Torgersen led the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Board member Olsen moved to adopt the agenda as written. Board member Quilter seconded the motion. Motion carried with Board members Brooks, Quilter, Olsen and Shakespear voting aye.

APPROVAL OF THE MINUTES OF March 4, 2024 MEETING

Board member Quilter moved to approve the minutes of the March 4, 2024 meeting as written. Board member Olsen seconded the motion. Motion carried with Board members Olsen, Quilter, Shakespear and Brooks voting aye.

SCHEDULED ITEMS

RENEE MOUNTEER – PLOT REFUND

Secretary Porter explained Renee and Paul Munteer bought 5 plots in 1987 for \$25.00 each and in 2003 Marva Munteer purchased 2 more not knowing they had already purchased them. Marva Munteer paid \$500.00 for each plot. Renee Munteer and her daughter want to get a refund for the 2 plots Marva Munteer purchased but she is deceased. **Board Member Brooks moved to refund 2 of the plots Renee Munteer purchased in the amount of \$25.00 each. Board Member Quilter seconded the motion. Motion carried with Board Members Shakespear, Quilter, Olsen and Brooks voting aye.**

HEADSTONE REGULATION AND CARE

Secretary Porter explained there are 4 plots which have 2 headstones on them which goes against the Cemetery Policies. Secretary Porter asked if they need to remove the additional headstones. This item was discussed at length and it was decided that they are a historical marker and that they would be considered grandfathered in before the policy was made so they should remain, but moving forward only allow 1 headstone per plot. **Board Member Olsen moved to leave the existing headstones but moving forward only one headstone per plot. Board Member Shakespear seconded the motion. Motion carried with Board Members Quilter, Olsen, Shakespear and Brooks voting aye.**

ARNOLD ALVEY MARKER

Secretary Porter reported there is a marker on Mr. Alvey's plot that has not been approved by the board and is not set in cement or put in as a permanent structure. It was discussed to send the family a letter with the cemetery policies and procedures and let them know if they want to keep it in place they would need to come before the board at our next meeting in September and take the steps to make this a permanent marker. **Board Member Quilter moved to send a letter to the family explaining the steps to keep the marker in place. Board Member Brooks seconded the motion. Motion carried with Board Members Shakespear, Brooks, Olsen and Quilter voting aye.**

FEES AND TRANSFERS

Secretary Porter brought up the issue of residents of Escalante coming in and purchasing several plots and then saying they are for their children and grandchildren, but these families are not residents of Garfield County. Secretary Porter explained the policy states that non-residents or non-property owners are to pay the higher plot price but the way it is written allows them to transfer the plot to immediate family members. It was discussed at great length about changing the wording of the policy to state that a resident/property owner be allowed to purchase plots for themselves and their minor children who live in the home and if they want plots for non-resident or non-Garfield County property owners they would have to pay the non-resident price. If they have a child or grandchild or parent pass away and want to let them use their plot it is already in the policy that they need to submit in writing to the city for approval of this transfer of the plot. It was discussed that we stop all sales of plots until this can be rewritten and only sell a plot upon a death at this time. Secretary Porter will work on rewriting the policy and send it to board members before the next meeting to be held in September. **Board Member Brooks moved to stop all sales of plots except upon death and to work on the policy changes discussed above. Board Member Shakespear seconded the motion. Motion carried with Board Members Brooks, Quilter, Young and Olsen voting aye.**

BOARD REPORTS

Department Reports

Administrative

Secretary Porter reminded the board that they need to do the online training and she will send them the link to do this.

BOARD CHAIR TORGENSEN

Board Chair Torgersen said she would like to see the flags put out of the veterans graves more often like the 4th and 24th of July and other holidays throughout the year. Board Member Quilter will reach out to Wade Barney and see if we can make this happen.

BOARD MEMBER OLSEN

Board member Olsen stated that the flags that the Lions club donated to put on the veterans graves are too big and drag the ground and he would like to have the city purchase smaller ones and trade them.

BOARD MEMBER BROOKS

Board member Brooks had nothing at this time.

BOARD MEMBER QUILTER

Board member Quilter states that he would like to donate the flags that are too big for the graves from the Lions club to the city and meet with Mr. Barney and order the size he would like for the cemetery.

BOARD MEMBER YOUNG

Board member Young was not present at said meeting.

Board member Brooks made a motion to adjourn the meeting at 6:38 p.m.

Board member Quilter seconded the motion. Motion carried all in favor.

Date approved: 09-09-2024

Nancy Porter, Secretary