

**ESCALANTE CEMETERY MAINTENANCE DISTRICT
NOVEMBER 4, 2024
REGULAR MEETING - 6:00 P.M.
ESCALANTE CITY COUNCIL CHAMBERS - 56 NORTH 100 WEST**

Board Chair Melani Torgersen called the meeting to order at 6:02 p.m. in the Escalante City Council Chambers.

Present at said meeting were Board Chair Torgersen, Board Members Gene Quilter, Terry Olsen, Alternate Camille Shakespear, City Recorder Stephanie Steed and Secretary Nancy Porter. Board members Jay Brooks and Lisa Young were excused.

Board Chair Torgersen led the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Board member Olsen moved to adopt the agenda as written. Board member Quilter seconded the motion. Motion carried with Board members Olsen, Shakespear and Quilter voting aye.

APPROVAL OF THE MINUTES OF SEPTEMBER 9, 2024 MEETING

Board member Quilter moved to approve the minutes of the September 9, 2024 meeting as written. Board member Shakespear seconded the motion. Motion carried with Board members Quilter, Shakespear and Olsen voting aye.

SCHEDULED ITEMS

ADDING A FLAT MARKER FOR INFANT GRAVE

Secretary Porter explained that most places that are doing this are running out of space for burials and we have plenty of room going forward. Secretary Porter said if we do allow this to happen we will be losing out on revenue which we will need to expand as well as having problems with not allowing more than 1 headstone per plot.

Board member Olsen moved to allow a flat marker not larger than 12X16 to be placed in front of the existing headstone. This marker must still be made by a monument company or a mortuary and be approved before being set. Board member Shakespear seconded the motion. Motion carried with Board members Shakespear, Quilter and Olsen voting aye.

Board member Quilter asked if someone had a miscarriage in the past and had dug a small grave on top of a family members could they now go put a marker on that plot. After much discussion it was decided that they could but going forward all burials must go through the proper channels and the baby must fit into an 8"x8" vault.

ADDING A CREMATON BURIAL TO A CASKET PLOT

Board member Quilter moved to deny this action at this time. Board member Shakespear seconded the motion. Motion carried with Board members Quilter, Olsen and Shakespear voting aye.

2025 TENTATIVE BUDGET

Board member Olsen moved to adopt the 2025 Tentative budget. Board member Quilter seconded the motion. Motion carried with Board members Olsen, Shakespear and Quilter

voting aye.

BOARD REPORTS

BOARD CHAIR TORGENSEN

Board Chair Torgersen had nothing to report at this time.

BOARD MEMBER OLSEN

Board member Olsen had nothing to report at this time.

BOARD MEMBER BROOKS

Board member Brooks was not present at said meeting.

BOARD MEMBER QUILTER

Board member Quilter asked if we had anyone that will be helping Jay dig the graves yet. Board chair Torgersen explained that Clint Torgersen did help Jay Brooks dig the last 2 and that the city public works department will also be learning how to dig them.

BOARD MEMBER YOUNG

Board member Young was not present at said meeting.

**Board member Shakespear moved to adjourn the meeting at 6:26 p.m.
Board member Olsen seconded the motion. Motion carried all in favor.**

Date Approved:12/02/2024

Nancy Porter, Secretary