

**ESCALANTE CEMETERY MAINTENANCE DISTRICT  
DECEMBER 1, 2025  
REGULAR MEETING – 6:00 P.M.  
PUBLIC HEARING - 6:00 P.M.  
ESCALANTE CITY COUNCIL CHAMBERS - 56 NORTH 100 WEST**

Board Pro-Temp Lisa Young called the meeting to order at 6:00 p.m. in the Escalante City Council Chambers.

Present at said meeting were, Board Chair Pro-Temp Young, Board Members Terry Olsen, Alternate Meagan Haws, City Recorder Stephanie Steed and Secretary Nancy Porter. Board Chair Melani Torgersen, Board members Jay Brooks and Gene Quilter were excused. Alternate board member Camille Shakespear joined electronically.

There was no one else present.

Board Pro-Temp Young led the Pledge of Allegiance.

**ADOPTION OF THE AGENDA**

**Board member Olsen moved to adopt the agenda as written. Board member Shakespear seconded the motion. Motion carried with Board members Olsen, Shakespear and Haws voting aye.**

**APPROVAL OF THE MINUTES OF NOVEMBER 13, 2025, MEETING**

**Board member Shakespear moved to approve the minutes of the November 13, 2025, meeting as written. Board member Haws seconded the motion. Motion carried with Board members Shakespear, Haws and Olsen voting aye.**

**OPEN PUBLIC HEARING**

**Board member Olsen moved to open the public hearing at 6:02 p.m. Board member Haws seconded the motion. Motion carried with Board Members Olsen, Haws and Shakespear voting aye.**

**RESOLUTION 2025-05 - ADOPT 2026 BUDGET**

City Recorder Steed explained Resolution 2025-05. There were no comments.

**CLOSE PUBLIC HEARING**

**Board member Haws moved to close the public hearing at 6:03 p.m. Board member Shakespear seconded the motion. Motion carried with Board members Haws, Olsen and Shakespear voting aye.**

**DECISION ON DECISION ON RESOLUTION 2025-05 - ADOPT 2026 BUDGET**

**Board member Olsen moved to adopt Resolution 2025-05 - 2026 Budget. Board member Shakespear seconded the motion. Motion carried with Board members Olsen, Shakespear and Haws voting aye.**

**SCHEDULED ITEMS**

**RESOLUTION 2025-06 - DISTRICT BOARD**

Board member Haws moved to adopt Resolution 2025-05 - 2026 Budget. Board member Shakespear seconded the motion. Motion carried with Board members Shakespear, Haws and Olsen voting aye

**BOARD REPORTS**

**BOARD CHAIR TORGENSEN**

Board Chair Torgersen was not present at said meeting.

**BOARD MEMBER OLSEN**

Board member Olsen had nothing to report at this time.

**BOARD MEMBER BROOKS**

Board member Brooks was not present at said meeting.

**BOARD MEMBER QUILTER**

Board member Quilter was not present at said meeting.

**BOARD MEMBER YOUNG**

Board member Young had nothing at this time.

**SECRETARY PORTER**

Secretary Porter had nothing to report at this time.

**Board member Olsen moved to adjourn the meeting at 6:07 p.m.**

**Board member Haws seconded the motion. Motion carried all in favor.**

Date Approved:6-1-2026

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Nancy Porter, Secretary