

**ESCALANTE CITY PLANNING AND ZONING
APRIL 14, 2026
REGULAR MEETING/ELECTRONIC MEETING - 6:00 P.M.
WORK MEETING – IMMEDIATELY FOLLOWING THE REGULAR MEETING
ESCALANTE CITY COUNCIL CHAMBERS - 65 NORTH CENTER**

Chair Tara Woolsey called the regular meeting to order at 6:00 p.m. in the Escalante City Council Chambers.

Present at said regular meeting were Chair Woolsey, Commissioners Ed Shakespear, Terry Olsen, Hayden Taylor, Paula Shakespear, Marlene Stowe and City Recorder Stephanie Steed. Commissioner Kristal Gurr was excused.

Also present was Lee Minchey.

ADOPTION OF THE AGENDA

Commissioner Taylor moved to adopt the agenda as written. Commissioner E Shakespear seconded the motion. Motion carried with Commissioners E. Shakespear, Taylor, Olsen and P. Shakespear voting aye.

APPROVAL OF MINUTES

MINUTES OF THE FEBRUARY 24, 2026 MEETING

Commissioner Taylor moved to approve the minutes of the February 24, 2026 meeting as written. Commissioner P. Shakespear seconded the motion. Motion carried with Commissioners P. Shakespear E. Shakespear, Taylor and Olsen voting aye.

SCHEDULED ITEMS

TROY AND LISA CRUMP - QUONSET HUT (ACCESSORY DWELLING UNIT) 599 E MOQUIL LANE - RR-1-20

The Commission reviewed the project and had several questions. Ms. Crump inquired whether the property was limited to one primary residence and one Accessory Dwelling Unit (ADU), specifically asking if two homes were disallowed. A substantial discussion followed, during which Ms. Crump clarified that the proposed structure is an accessory building not an ADU.

Commissioner Hayden moved to deny this project because it was submitted using the incorrect application for an Accessory Dwelling Unit when it is, in fact, an Accessory Building. Commissioner E Shakespear seconded the motion. Motion carried with Commissioners Olsen, Taylor, E. Shakespear and P. Shakespear voting aye.

LEE AND LORRI MINCHEY - LOT LINE ADJUSTMENTS 135 N 300 W / 100 N 375 W RR-1-20

Mr. Minchey explained the lot line adjustment. Mr. Minchey said the need for this adjustment arose when a survey, conducted for the sale of his property, revealed the discrepancy, and the new owners subsequently requested the fix. Mr. Minchey said the adjustment will involve

deeding a portion of his property and a portion of his wife's property to the neighbor, ensuring the neighbor's existing fence and shed are situated within their own property lines.

Commissioner Olsen moved to recommend the Municipal Project Approval Form for Mr. Minchey and Ms. Minchey in accordance with chapter 10.40.050 of the Planning and Zoning Ordinances to the City Council for approval. Commissioner P Shakespear seconded the motion. Motion carried with Commissioners P. Shakespear, E. Shakespear, Taylor and Olsen voting aye.

JORDAN MCDONALD - RV PADS WITH UTILITIES FOR FRANK MAY - 475 W MAIN - C/R

The Commission reviewed this application for RV pads at Mr. May's Motel property. Chair Woolsey explained to Mr. McDonald the application was incomplete due to missing setback information, proper mapping of all existing buildings and unclear details about the proposed RV park as it did not meet the requirements for an RV park. This item was discussed at length and Mr. McDonald said he will submit a new application. **Commissioner Taylor moved to deny this project due to an incomplete application. Commissioner E Shakespear seconded the motion. Motion carried with Commissioners P. Shakespear, Taylor, Olsen and E. Shakespear voting aye.**

Commissioner P. Shakespear moved to adjourn the meeting at 6:50 p.m. Commissioner Olsen seconded the motion. Motion carried all in favor.

Chair Woosley called the work meeting to order at 6:55 p.m. in the Escalante City Council Chambers.

Present at said meeting were Chair Woolsey, Commissioners E. Shakespear, Olsen, P. Shakespear, Taylor, Stowe and City Recorder Steed.

There was no one else present.

City Recorder Steed explained the proposed Ott Subdivision discussion has been canceled due to the Ott's not being able to attend.

The work meeting was to discuss Ordinances.

The work meeting adjourned at 7:15 p.m.

/s/ Stephanie Steed
Stephanie Steed, MMC, UCC
City Recorder

Date minutes approved: 06/23/2026